Recording ‘off the job’ learning – Registered Nurse Degree Apprentices only

Apprentice name **OU PI number**

Workplace

Nursing apprentices must provide evidence that 20% of their apprenticeship has been spent in ‘off the job’ learning. Your hours for this will have been agreed with your employer.

Off the job learning is time away from your usual duties; it might include completing module activities, working on assignments, gaining experience in alternative work settings, collecting practice-related evidence, protected time with your supervisor etc.

Please use the table below to identify the activities you have undertaken for off the job learning and ask your supervisor or manager to verify that time was made available to you.

You must print off additional forms as required and keep this ongoing record with your PAD.

Week starting	Hours on activity	Supervisor / manager signature	Activity/activities	Key learning

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