

Ref FOI17 145  
Date 20 June 2017

Dear Sir/Madam

**Request for information under the Freedom of Information Act 2000**

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Please find below/attached the Isle of Wight NHS Trust's response to your request.

Please provide the following information

**Self-administration of medicines policies**

1. **Does your Trust have a self-administration of medicines policy for competent patients?** Response - Yes.

a. **If yes, please provide a copy of this policy?** Response - This policy is readily available on the Trust website

[www.iow.nhs.uk/Downloads/Policies/Self%20Administration%20of%20Medicines%20Policy.pdf](http://www.iow.nhs.uk/Downloads/Policies/Self%20Administration%20of%20Medicines%20Policy.pdf)

b. **If yes, please outline whether this policy applies to all hospital sites and all wards, or specify the sites or wards to which it applies?** Response - This applies to all competent patients.

c. **If no, are you planning to introduce this policy in 2017/18?** Yes/ No

2. **If you have a policy please provide details of the use of the self-administration of medicines policy? This includes:**

a. **How are your staff informed about this policy?** Response - Induction training, training tracker, annual competency review, ward pharmacy support, ward folder.

b. **How is the implementation of this policy monitored across the hospitals in your Trust?** Response - *Ward pharmacy team and ward management involvement to ensure the correct processes and paperwork are being adhered to, and documented on the electronic prescribing system.*

3. **If you do not have a self-administration of medicines policy, why is this? [Please let us know of any barriers to introducing a policy in your Trust].**

Response - N/A.

### **Carers visiting hours**

**3. Do you currently have a policy which allows carers to visit the person they care for outside of visiting hours? No**

- a. **If yes, please provide a copy of this policy**
- b. **If yes, please outline whether this policy applies to all hospital sites and all wards, or specify the sites or wards to which it applies**
- c. **If no, are you planning to introduce a policy in 2017/18? No**
- d. **If no, please outline any work that your Trust is undertaking with a view to enabling carers to visit the person they care for outside visiting hours?**

Response - We have John's Campaign which is a carer's passport which is given to relatives of patients who they usually care for. It allows them open visiting times. We have leaflets, posters and credit card sized passports to give out. This scheme is used across all wards including medical and surgical.

**4. If you have a policy, please provide details of the use of the policy to allow carers to visit outside of traditional visiting hours? This includes:**

- a. **How are your staff informed about this policy? N/A**
- b. **How is the implementation of this policy monitored across the hospitals in your Trust? N/A**

**5. If you do not have a policy which allows carers to visit the person they care for outside of visiting hours, why is this?**

Response – as mentioned above, the Trust has signed up to the John's Campaign scheme which allows carers to visit at any time.

**Please note the Isle of Wight NHS Trust came into existence on the 1.4.12 therefore we do not hold information prior to this date. If you require information prior to this date please contact the Department of Health.**

**Please note that this response does not constitute as consent for direct marketing.**

**A copy of this response will be published on the Trust website.**

**We would like to bring to your attention the unique set up of the Isle of Wight NHS Trust which serves a resident population of 140,000 with a substantial influx of tourists during the summer months. The Trust provides acute, ambulance, community, maternity, mental health services on the Isle of Wight. As the only fully integrated service provider in England with this unique range of services comparisons with other service providers are not always straightforward and may result in higher or lower reporting data.**

This letter also confirms the completion of this request. A log of this request will be held on a database by the Trust. All hard copy correspondence relating to this request will be held for one year from the date of this letter, before being confidentially destroyed.

If you are unhappy about the response you have received your first line of action should be to write and request the Trust to undertake an internal review of your application. A senior member of staff, who was not involved with your initial application, will undertake this review. If after this process you are still not satisfied with the response you receive from the Trust you can complain to the Information Commissioner at the following address:

Information Commissioner

Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Please do not hesitate to contact this office if you have any further questions.

Yours faithfully

Freedom of Information Team